

RADNOR GIRLS CREW CLUB CLUB MEETING

October 13, 2009; Radnor High School, Room 150; 7:00 p.m.

Attendance: Udo Edelman (President) (Hannah), Carol Turner (Vice President) (Lauren), Dan Webster (Treasurer) (Alli), Carol Ann Blair (Secretary) (Sophia), Travis Shilling (Co-Head Coach), Megan Biging (Co-Head Coach), Marie Colton Bynum (Kelly), Kenneth Doroski (Claire), Barbara Duffy (Ellen Mullarkey), Karen Fitch (Kirsten), Sherry Luce (Lexie Katz); Dennis MacCormick (Marissa and Carly), Mark Mazanek (Elizabeth), Joanne Miller (Ellen), Mary Lou McLaughlin (Kathryn), Missy North (Hannah), Judy Raichek (Abby), Leroy Turner (Lauren), John Lyons (Paige)

Introduction:

- Udo Edelman began the meeting by having board members, coaches, and parents introduce themselves by taking turns going around the room.

Coach's Update:

- Travis reported that the varsity rowers are gearing up for the "Head of the Charles" (HOTC) Regatta.
- Travis reported on the progress of the freshmen team: there are presently 11 freshmen with probably an additional 2 for a total of 13; they are rowing in the 8 boat; 2 girls were in a boat last weekend at the Navy Day Regatta; and his goals are to run the entire team down the course without stopping and to have a freshmen boat row this fall in the Braxton and/or Frostbite Regatta.
- Megan reported on the progress of the varsity and junior varsity teams: the girls are working hard; they are struggling with attendance, which will not be accepted in the spring; the boat results are satisfactory but they could be better; and she is focused on the HOTC Regatta this weekend. Her goals are to do well in the HOTC; perform better at practices and regattas; and create a more competitive atmosphere.
- The coaches thanked the parents for helping to clean the ergs.
- Equipment report: Travis reported that the 4 outboard motors will need to be professionally serviced (this should be done in January or February); all 4 launches need to be registered with the state (3 are in RGCC name; 1 in the former owner's name but RGCC has the registration card); all boats are insured; the trailer registration is current; Travis will get the registrations and/or titles he has to Dan Webster for transfer/updating; and 2 or 3 cox boxes are in need of repair or trade-in (Travis will make a recommendation). The Mount is leaving the ergs at the Whitemarsh Boat House when they move next door.

Head of the Charles (October 17-18):

- Dawn Lally made the housing, food, and transportation arrangements for the rowers and coach. She will drive the rowers, coxswain and coach to Boston early Friday morning. The girls can only practice on the water on Friday. On Saturday, the girls will visit area colleges. They plan to attend an Open House at Boston University's Women's Crew boat house. The race is Sunday at 10:45 a.m. There is one 4-boat entered that consists of all juniors.
- The "Head of the Charles" Regatta is the oldest international regatta in the country with crews rowing from all over the world. The purpose in entering is to move RGCC forward by exposing the Club to colleges and coaches. Megan wants to see the rowers do well so that RGCC will be invited back. The top 20-30 boats are invited back. She would like to see a 4 and an 8-boat entered next year.
- Parents of rowers travelling to the HOTC are reminded to call the attendance office on Friday to report the absence.

Erg-A-Thon Results:

- Carol Turner graciously thanked parents, rowers, and supporters "for a fantastic job; for raising a lot of money and for being out there for 10 hours."
- Dan Webster reported that the Erg-A-Thon raised \$12,100 for RGCC. New fitness equipment (20 medicine balls, five fitness balls, 20 pairs of hand weights and 40 fitness mats) and shelving for the boat house has been purchased with some of the money.

Committee Reports:

- **Hospitality:** Udo Edelmann summarized the issues and discussions from the Hospitality Committee Meeting. The meeting was attended by Dawn Lally, Mary Lou McLaughlin, and Joanne Miller, all former Hospitality Committee Chairpersons. The issues discussed were: organization of the trailer; question of purchasing a larger trailer; question of independence/sharing trailer with the RBCC; and redoing the hospitality process. Joanne will head up the committee with sub-committees formed to have a new plan in place for spring crew. The committee would like to have the new plan completed by the end of February. Udo explained to the freshmen parents the importance of hospitality for the rowers and parents. Not only does everyone get to eat, but it is an opportunity for the parents to socialize with one another while cheering the rowers to victory.
- Travis requested that there be a parent tent for the Head of the Schuylkill Regatta. Carol and Le Turner offered to put up the tent.
- **Fundraising:** A committee chairperson has not been appointed. Anyone interested in working on this committee is reminded to fill out the "RGCC Volunteer Form" [copy attached].
- **Spirit Wear:** Co-Chairpersons are Carla Reid and Christi Schug.
- **Banquet:** Chairperson is Denise Mariotti.

- **Nationals:** Chairperson is Dawn Lally.
- Dan Webster emphasized the importance of parent involvement to the success of the club. He encouraged everyone to get involved. RGCC is still looking for a parent with a finance background to periodically review the books and bank reconciliations; a Communications person to publicize the club's successes to the community; and an Alumnae Committee Chairperson to plan alumnae inclusion and Homecoming Regatta Events. [Any parent who has not yet completed an "RGCC Volunteer Form" (attached) is encouraged to do so.]

SECRETARY'S UPDATE

- All required forms and dues for fall crew registration have been processed. Parents of rowers with forms or dues missing have been contacted.
- Minutes and meeting agenda will be emailed through the RGCC Google List prior to each monthly meeting.

TREASURERS'S UPDATE

- The 2008 tax form has been filed.
- Dan Webster clarified the decision to allow two freshmen to row when the soccer season has ended. Both freshmen were approved to row by Travis Shilling because they participated in the Learn-To-Row program and will be rowing in the spring. All forms must be submitted to Carol Ann Blair and the fall dues will be pro-rated. This procedure will be followed for any other rower who participated in a fall sport and wants to join fall crew. No one may row without the obligations of forms and dues fulfilled.
- Dan was asked by Travis whether a Scholarship Fund has been established. A Scholarship Fund is not in place at the present time. The Board needs to investigate other organizations' parameters and qualifications for distribution of scholarships, decide what will work for RGCC, and determine how to proceed. A scholarship should be need-based but not be personally invasive into the finances of the family.

Meeting adjourned at 7:57 p.m.

**Next club meeting is Tuesday, November 10, 2009, RHS, Room 150, 7:00 p.m.
All parents are encouraged to attend, and rowers are welcomed, too.**

Respectfully submitted,

Carol Ann Blair, Secretary



Radnor Girls Crew Club Volunteer Form

Name: _____

Email: _____

Phone: _____

Daughter/Year: _____

I would be interested in the following volunteer opportunities:

Future Board Service

- Vice President/President
- Secretary
- Treasurer
- Institutional Advancement

Regattas

- Still Photography
- Videography

Class Parent

- Class of 2010
- Class of 2011
- Class of 2012
- Class of 2013

Committee Participation

- Fundraising
- Communications
- Hospitality
- Alumnae
- Spirit Wear
- Banquet
- Nationals
- Financial Review

Web Site

- Design and Maintenance

The Radnor Girls Crew Club is a volunteer organization. Your help makes the difference between a good club and a great club. Please volunteer.

For more information or answers to questions, or to share ideas, please contact Udo Edelmann, President, at (610) 772-0510 or udo@radnorcrew.com.

Board Positions

- **Vice President** serves a one-year term and then moves into the President position. Shares many of President's duties, as requested. With President, oversees operations of the club, liaises with coaches, communicates with coaches and parents, liaises with external bodies (including RHS), distributes communiqués, coordinates outreach and rower development programs, and prepares grant proposals.
- **Treasurer** manages all finances of the club, maintains books and records, prepares operating budgets and financial reports, signs all checks, manages insurance, and coordinates tax return filing.
- **Secretary** maintains club forms and documents, collects and manages required rower registration documents, maintains member roster and contact information, prepares meeting minutes, and updates bylaws and position descriptions, as necessary.
- **Director of Institutional Advancement** provides strategic direction for fundraising efforts, coordinates all fundraising efforts, assembles and manages volunteers for fundraising efforts, establishes corporate sponsorship program, and manages alumnae chairperson.

Committees

- **Fundraising** works with the Director of Institutional Advancement to further the club's fundraising requirements to further its mission.
- **Communications** maintains and updates the web site content (photos, videos, race results), writes and sends press releases to local papers, develops collateral to promote RGG programs and events, and communicates with parents.
- **Hospitality** organizes food and beverage for all regattas, manages hospitality assignments for families (as necessary), maintains hospitality supplies, and updates hospitality guidelines.
- **Alumnae** maintains alumnae database of rowers and parents and coordinates homecoming regatta activities. Reports to Director of Institutional Advancement.
- **Spirit Wear** selects logo gear for merchandising to club members, orders and markets merchandise, and collects payment.
- **Banquet** organizes the spring banquet (held shortly after the final regatta, in late May), including venue, menu, decorations, and awards.
- **Nationals** organizes logistics, transportation, lodging, and food and beverage for rowers advancing to SRAA Nationals (venue changes annually).
- **Financial review** conducts, on no less than an annual basis, an independent review of the financial books and records and the financial controls of the club.

Class Parents

- Help with communications to rowers and parents.
- Assist with recruiting volunteers for club activities.
- Pro-actively find other ways to better the club members' experience.

Other

- Regatta photographers and videographers help to preserve the memories of our regattas.
- Web programmer helps to improve the functionality and look of the RGCC web site and blog.