



RADNOR GIRLS CREW CLUB CLUB MEETING

December 8, 2009; Radnor High School, Room 150; 7:00 p.m.

Attendance: Udo Edelman (President) (Hannah), Carol Turner (Vice President) (Lauren), Dan Webster (Treasurer) (Alli), Travis Shilling (Co-Head Coach), Megan Biging (Co-Head Coach), Stephanie Hanlin (Prospective Coach); Marie Colton Bynum (Kelly), Sherry Luce (Lexi Katz); John Lyons (Paige), Mary Lou McLaughlin (Kathryn), Leroy Turner (Lauren); Linda Callinan (Haley); Dana Berezna (Liz); Linda & Eric Cantor (Sydney); **Rowers:** Liz Berezna; Lexi Katz

Introduction:

- Meeting started at 7:04 PM.
- Udo Edelmann began the meeting by having attendees introduce themselves.

Coach's Update:

- Megan introduced Stephanie Hanlin, who is being considered for the position of assistant coach for the spring season. Stephanie rowed four years at mainland (NJ) High School and then at Temple and currently rows out of the University Barge Club. Stephanie is currently in school working towards her masters in education and certification in physical education and health. [Subsequent to the meeting, Stephanie was offered the position and has accepted. She will be starting in early June.]
- Megan reported that, during the Bill Braxton Regatta, she met individually with each varsity/JV rower to discuss their rowing progress.
- Megan reported that she has provided all varsity/JV rowers with a winter workout schedule and emphasized the importance of staying in shape for the upcoming start of the spring season. No workout schedule was provided for the freshmen/novice rowers, but they should continue to exercise over the winter break.
- All coxswains have been alerted to a cox clinic being held at Temple University in late January. RGCC coxswains will be expected to attend, and the cost will be picked up by the club.
- A meeting for prospective freshmen rowers and their parents will be held in the Black Box on December 9.
- Spring season begins Tuesday, January 5, 2010 for all returning rowers (January 9 for freshmen/novice rowers).

- Crash Bs (an erg competition) will be held February 14 in Boston. This is an opportunity for athletes to gain recognition from college coaches.
- Main Line Slide (a local erg competition) will be held February 6 at Villanova. Participation may be required for RGCC rowers (to be determined).

Equipment:

- Travis will take the cox boxes to NK to be evaluated and will then make a decision to service or trade-in three cox boxes.
- Travis thanked all the athletes and rowers who participated in the Parent Learn-to-Row event on November 22 and helped clean and store the equipment afterwards. All equipment has been secured for the winter.
- Need more cushions on the boat trailer to protect boats.

Recruitment:

- Megan was contacted by the rowing coach at the University of Tennessee, who may be visiting Radnor in February or March. RGCC is on their radar because of the performance of some of our rowers.
- Megan will be attending the college recruiting seminar sponsored by Radnor High School on Thursday evening. Depending on the material covered, the RGCC coaches may hold a separate seminar for interested rowers focusing on recruiting specifically for rowing. In the meantime, Megan is starting to assemble a package of recruiting materials that will be made available to RGCC athletes.
- In response to a question, Travis discussed the history of recruiting at RGCC. He explained that the overall performance of our club and the individual performance of some of our rowers is making the club more well known. He emphasized that the best way to get noticed by recruiters is to post good erg scores.

Committee Reports:

- **Hospitality:** Udo Edelmann reported that another round of discussions regarding the redesign of the space in the trailer utilizing a moveable ramp and carts will be held on Saturday. RGCC will also be coordinating efforts with the new hospitality chairperson of the boys crew club.
- **Fundraising:** Carol Turner will be getting information regarding eScrip, whereby club members can choose to have funds contributed to RGCC by local retailers (e.g., Genuardi's). This costs nothing for the club member. Dan Webster appealed for a volunteer or volunteers who could help with preparing some marketing materials and graphics that would be useful in fundraising efforts. RGCC is still looking for a committee chairperson. This could be a board level position if the candidate is interested. Anyone interested in chairing or working on this committee is encouraged to contact any board member.
- **Spirit Wear:** Dan Webster discussed efforts to standardize the RGCC logo as a precursor to designing additional spirit wear. The club is still specing out waterproof rainwear as an option for rowers. A long-sleeved shirt has been added to the unisuit as part of the official required uniform.

- **Communications:** Dan Webster reported that the new RGCC weekly newsletter, Puddles, has been well received. Suggestions for content to be included should be sent to feedback@radnorcrew.com. RGCC is still in need of a communications chairperson. Anyone interested in chairing or working on this committee is encouraged to contact any board member. RGCC also needs a better website. No response has been received after an appeal to all parents and students for volunteers to develop and work on the website.
- **Nationals:** Chairperson is Dawn Lally. Nationals will be held at Saratoga Springs, NY on Memorial Day Weekend. Dawn already reserved 30 rooms. She has been authorized to secure bus transportation for the team.
- **Class Parents:** RGCC is still looking for a senior and a freshman parent who is interested in being a “Class Parent.” We may need to wait until spring crew starts to identify a freshman class parent.
- **Team Photos:** RGCC is still looking for a parent to oversee the team photos project. Anyone interested in serving in this role is encouraged to contact any board member. [After the meeting, Linda Cantor agreed to serve in this capacity.]
- **Financial Review:** RGCC is still looking for a parent with a finance background to periodically review the books and bank reconciliations. This is a minor time commitment a couple times a year. Anyone interested in serving in this role is encouraged to contact any board member.
- **Alumnae Committee:** RGCC is still looking for an Alumnae Committee Chairperson to plan alumnae inclusion and Homecoming Regatta Events. Anyone interested in serving in this role is encouraged to contact any board member.
- Any parent who has not yet completed an “RGCC Volunteer Form” (attached) is encouraged to do so.

President’s Report:

- Udo Edelmann reported that the club has received a \$1,000 donation from the McCarron family, in memory of their daughter, Sarah McCarron, a former RGCC rower. RGCC already has a boat named after Sarah (and always will). Travis suggested the club establish a scholarship in Sarah’s name. Udo will contact the McCarron family to discuss.
- The Dr. White grant application has been completed and will be submitted prior to the December 21 deadline. This grant is primarily to fund the purchase of equipment.

Secretary’s/Treasurer’s Report:

- Treasurer Dan Webster reported on behalf of Secretary Carol Ann Blair that the spring season forms packets are available for download on the RGCC website. Returning rowers must submit dues and all forms by January 5 (first day of practice). Dues may be paid in two installments, as indicated in the forms packet. New rowers must submit all paperwork by January 9, 2010 but do not pay dues until they have made the team.
- Minutes and meeting agenda will be emailed through the RGCC Google List prior to each monthly meeting.

- An application to apply for financial aid for the spring season is available for download on the RGCC website. Applications require minimal financial disclosure and a short essay by the rower applicant. Aid will be granted to successful applicants for up to 50% of dues and other program costs. Applications are due by December 22.
- In response to a question regarding financial aid, Eric Cantor suggested including an option on the registration packet for registrants to contribute to the club's scholarship fund. The board will consider this.

New Business:

- As part of the club's branding and fundraising efforts, the board believes the club should have a tagline. The coaches will be working with the athletes to formulate ideas.
- Liz Berezna indicated that a lot of freshmen are interested in crew, including many coxswain candidates. Liz will make sure that there's an announcement tomorrow regarding the freshmen meeting tomorrow evening.
- Megan clarified that the winter conditioning schedule inadvertently included training on Christmas. This was an error.
- The current practice schedule for the spring is Tuesday through Friday from 3-5 PM and Saturday from 11 AM-1 PM. If school is cancelled, then so is practice.

Meeting adjourned at 7:51 p.m.

**Next club meeting is Tuesday, January 12, 2010, RHS, Room 150, 7:00 p.m.
All parents are encouraged to attend, and rowers are welcomed, too.**

Respectfully submitted,

Carol Ann Blair, Secretary



Radnor Girls Crew Club Volunteer Form

Name: _____

Email: _____

Phone: _____

Daughter/Year: _____

I would be interested in the following volunteer opportunities:

Future Board Service

- Vice President/President
- Secretary
- Treasurer
- Institutional Advancement

Regattas

- Still Photography
- Videography

Class Parent

- Class of 2010
- Class of 2011
- Class of 2012
- Class of 2013

Committee Participation

- Fundraising
- Communications
- Hospitality
- Alumnae
- Spirit Wear
- Banquet
- Nationals
- Financial Review

Web Site

- Design and Maintenance

The Radnor Girls Crew Club is a volunteer organization. Your help makes the difference between a good club and a great club. Please volunteer.

For more information or answers to questions, or to share ideas, please contact Udo Edlmann, President, at (610) 772-0510 or udo@radnorcrew.com.

Board Positions

- **Vice President** serves a one-year term and then moves into the President position. Shares many of President's duties, as requested. With President, oversees operations of the club, liaises with coaches, communicates with coaches and parents, liaises with external bodies (including RHS), distributes communiqués, coordinates outreach and rower development programs, and prepares grant proposals.
- **Treasurer** manages all finances of the club, maintains books and records, prepares operating budgets and financial reports, signs all checks, manages insurance, and coordinates tax return filing.
- **Secretary** maintains club forms and documents, collects and manages required rower registration documents, maintains member roster and contact information, prepares meeting minutes, and updates bylaws and position descriptions, as necessary.
- **Director of Institutional Advancement** provides strategic direction for fundraising efforts, coordinates all fundraising efforts, assembles and manages volunteers for fundraising efforts, establishes corporate sponsorship program, and manages alumnae chairperson.

Committees

- **Fundraising** works with the Director of Institutional Advancement to further the club's fundraising requirements to further its mission.
- **Communications** maintains and updates the web site content (photos, videos, race results), writes and sends press releases to local papers, develops collateral to promote RGG programs and events, and communicates with parents.
- **Hospitality** organizes food and beverage for all regattas, manages hospitality assignments for families (as necessary), maintains hospitality supplies, and updates hospitality guidelines.
- **Alumnae** maintains alumnae database of rowers and parents and coordinates homecoming regatta activities. Reports to Director of Institutional Advancement.
- **Spirit Wear** selects logo gear for merchandising to club members, orders and markets merchandise, and collects payment.
- **Banquet** organizes the spring banquet (held shortly after the final regatta, in late May), including venue, menu, decorations, and awards.
- **Nationals** organizes logistics, transportation, lodging, and food and beverage for rowers advancing to SRAA Nationals (venue changes annually).
- **Financial review** conducts, on no less than an annual basis, an independent review of the financial books and records and the financial controls of the club.

Class Parents

- Help with communications to rowers and parents.
- Assist with recruiting volunteers for club activities.
- Pro-actively find other ways to better the club members' experience.

Other

- Regatta photographers and videographers help to preserve the memories of our regattas.
- Web programmer helps to improve the functionality and look of the RGCC web site and blog.